

DELTA KAPPA GAMMA MA STATE ORGANIZATION

2023 Winter Executive Board Meeting Saturday, February 4, 2023

- I. **Call to Order**-the meeting was called to order by President Claire LaBonte at 9:05am. Claire welcomed the officers, chapter presidents, committee chairs and other members attending and thanked all for joining in this morning.
- II. **The Pledge of Allegiance** Not done today
- III. **The Invocation** Not done today
- IV. **Roll Call:** The list of 24 attendees is on p.4-5 of the Minutes.
- V. **Parliamentary Procedure:** Anita Newman was in attendance to refer our questions on procedure.
- VI. **Recording Secretary's Report:** The minutes from the Fall Board meeting (September 30, 2022) were read for review. There were 3 date corrections under President's Report (Jo-Anne Butler). The motion to accept the amended minutes was made by Bette Bridges, seconded by Marilyn Spedding, and passed unanimously.
- VII. **Corresponding Secretary's Report** **Christine Bonci** **No Report**
- VIII. **Treasurer's Report** **Martha Cotton** **Written and Oral Report**

The checking account started with a balance of \$19,834.66. After deducting the Fall Conference expenses and other payments (Honorariums, etc.) we have a balance of \$8369.63. Please see Martha's report for Fund Balances. Martha commented that we are spending more than we are taking in. We received \$80 in donations for the passing of 3 members. She will be putting \$50 in the Sara E. Chase Fund and \$30 in the Christa McAuliffe Fund. Martha also pointed out that she transferred \$1000 from the AU DKG Scholarship Fund to the Christa McAuliffe Fund to avoid a fee when the Fund falls below \$2500. Martha also expressed her opinion that we may not need to incur the expense of a CPA annual audit because it is so expensive. Instead, we can rely on the Finance Committee to assess the funds when they put together our annual budget. She feels that we should not invest any funds right now due to the volatility and instability of the market. Our 990EZ has been filed. At this point, we don't pay taxes but we must make our annual expenditures public. The motion was made to file the Treasurer's report for audit and it was accepted.
- IX. **Executive Secretary's Report** **Linda Stewart** **Written and Oral Report**

Linda reminded us that we had a busy year; however, our Conferences are costing us money due to the low attendance. Her hope is that we will get more participants as the Covid pandemic effect diminishes. She'd like to get out the Registration form for our Spring Conference out earlier than usual. She will submit the form as soon as the menus are finalized.
- X. **President's Report** **Claire LaBonte** **Written and Oral Report**

Claire referred us to her written report. She spoke about correlating the responses from 13 out of 14 chapters to the Membership Survey. She will go over the charts that she created later in the meeting. She mentioned that we will be installing a new slate of officers in May (more information from Lynn Howard under Nominations). The International website has been redesigned and is much improved and easier to navigate.

PROGRAM OF WORK

- EEC Chair** **Jill Flanders** **Oral Report**
At this time, Jill has no additional information on the Spring Conference. More information will be shared as plans are finalized.
- Archivist** **Kaaren Harrington** **No Report**
- Leadership Training** **Dorothea Maynard** **Written and Oral Report**
Dorothea reminded us of the Day of Leadership held at the MA School Administrator's Office in Franklin on August 17, 2022. Dorothea is planning ahead to the Spring Conference and has set the theme as "Leadership Begins with Self-Care."
- Legislation** **Annette Shaw** **No Report**
- Literacy Council** **Diana Grady** **Written and Oral Report**
Diana reported on the successful start of the DKG Book Group in December and January. So far 19 members from eight chapters have joined up. Lynn Howard reminded us that members can join in at any time. However, they do have to contact either Diana or Lynn to receive the Zoom link for that month.

SOCIETY BUSINESS

- Membership** **Marilyn Spedding** **Oral Report**
Marilyn notified us that she is aware of 10 new members being inducted since September. She receives monthly updates from International Membership Committee.
- Necrology (Celebration of Life)** **Gwen Miller** **No Report**
It was noted by Jo-Anne Butler that the N6 Necrology form has not been submitted by chapters for deceased members. This must be done in timely fashion.
- Coordinating Council** **Jo-Anne Butler** **Oral Report**
Jo-Anne requested that the new member names be forwarded as soon as possible to be included in the Directory. There were two area meetings this past fall. There is hope that there will be more this fall as more members feel that they can attend in-person events.
- By-laws** **Bette Bridges** **Oral Report**
Bette reported that she has not received a copy of the International Bylaws passed this past summer. If they haven't been approved yet she is not able to match up our state bylaws.
- Finance** **Janet Wellock** **Oral Report**
There is no Finance Committee report. The last one was prepared for the September meeting.
- Baystater** **Gail Saccone** **Oral Report**
Gail will be sending an email request for committee reports and Chapter Baystatements this week. The deadline will be February 20th for submissions for the next issue of the Baystater (March 1st).
- Webmaster/ Communications** **Christine Bonci** **No Report**
- Nominations** **Lynn Howard** **Oral Report**
Lynn thanked members of the committee: Irene Falite, Jackie Trotta, Gwen Miller, and Jo-Anne Butler for putting together a slate of Officers for 2023-2025.

Executive Board:

President Jillayne Flanders
1st VP: Dorothea Maynard

2nd VP: Carol LaPolice
Recording Secretary: Sharon MacDonald
Corresponding Secretary: OPEN

Finance Committee:

Tove Bendiksen (Eta)
Nancy Flaherty (Alpha Iota)
Elaine Karalekas (Alpha)

Nominations Committee:

Area 1 Annette Shaw (Alpha Theta)
Area 2 Jackie Trotta (Alpha Mu)
Area 3 Joan Pepin (Eta)
Area 4 Claire LaBonte (Alpha) Chair
Area 5 Martha Cotton (Alpha Iota)
Area 6 Susan Choquette (Alpha Eta)

The slate was accepted by vote. The slate will be presented to the membership for voting at the Spring Conference. The candidates for the Executive Board will be asked to submit a picture and short biography to the February Baystater.

9. **Directory** **Jo-Anne Butler** **Oral Report**
Jo-Anne reported that she has contacted every chapter and has received 28 changes of contact information. She continues to ask members to keep her updated with changes to their contact information.

STATE PROGRAMS

Sara E. Chase Scholarship **Sharon McArdle** **Written and Oral Report**
Sharon reported that she required input from members at the meeting about the only application for the Chase Scholarship. The applicant is Susan Choquette. This is Susan's fourth application and she has received \$7500 via the three previous applications. There was a lengthy discussion around requirements post-award (i.e. presenting at a conference, writing an article for the Baystater, being on a speakers list, etc.). The question was also raised as to whether there was a limit on the total amount awarded to one applicant. At the end, it was voted that the amount of \$2500 will be awarded to Susan, but that she will have to submit her transcript before she receives the award. Additional suggestions for future applicants were made such as developing a cover letter to go with the application that specifies "expectations" after being awarded a scholarship and requiring that personal contributions to the state or chapter be within the previous five years.

Christa McAuliffe Living Memorial Fund **G'Tanya Small** **Oral Report**
No applications. G'Tanya reported that, in the past, recipients of the Christa McAuliffe have been required to pick up their award at a conference and that they are expected to write an article for the Baystater about the program they attended. She'd pointed out; however, that sometimes the award is only for a few hundred dollars and the conference registration might be that much. We may need to reconsider that requirement.

Golden Gift Leadership **Donna Brown** **No Report**

INTERNATIONAL PROGRAMS

US Forum **Carol LaPolice** **Written and Oral Report**
Carol updated us on the WEP/GPO situation. In that we have a new Congress (2022), it is not expected that anything will come up to repeal these two laws. The focus will most likely be on Social Security and reforming the whole SS act.

World Fellowship **NO CHAIR**

Golden Gift Fund **Marjorie Burns** **No Report**

UN Liaison **Dianne Swistak** **No Report**

XI. UNFINISHED BUSINESS:

- **REVITALIZATION REPORT: Lynn Howard Written and Oral Report**

Claire and Lynn presented the results of the Member Survey conducted over the last few months. There were 113 responses from 13 out of 14 chapters (approx. 25%). Claire went over pie charts that she created to visually represent the distribution of responses. Lynn added to that by reviewing her written report. Claire will write up the conclusions for the Baystater. Lynn shared an update on outreach to colleges in the area(s) to recruit new members. There will be more to follow if we are able to apply for a Cornetet Award for funding (deadline 11/10/23). Another outreach idea is to present a monthly speaker series on professional and personal growth topics (webinars). Lynn asked for volunteers to help with both initiatives.

- **FRIENDS OF EDUCATION AWARDS Jo-Anne Butler Oral Report**

Jo-Anne brought up the issue that the two Friends of Education Awards (plaques) given in May, 2019 have not been presented to the recipients. Claire will get back to Jo-Anne by March 15, 2023.

XII. NEW BUSINESS:

FINE ARTS RETREAT INVITATION FROM CONNECTICUT STATE ORGANIZATION

Lynn had the opportunity to talk with the Connecticut President at the International Conference about this day of workshops and presentations about crafts, hobbies and interests that will be held in the summer. Claire offered to help Lynn by finding out more about the program.

MOTION TO ADJOURN by Donna Brown, seconded by Bette Bridges, passed unanimously. Meeting Adjourned at 11:10 am.

Respectfully submitted,

Gail Saccone

Recording Secretary (via Zoom recording)

Attendance February 4, 2023 PP=Past State President

Officers

Claire LaBonte

Jillayne Flanders

Dorothea Maynard

Gail Saccone

Christine Bonci (PP)

Martha Cotton (PP)

Anita Newman (PP)

Linda Stewart

Annette Shaw (Legislation)

Bette Bridges (PP) (Bylaws)

Jo-Anne Butler (Co-Ordinating Council/Directory)

Janet Wellock (Finance)

Marilyn Spedding (PP) (Membership)

Lynn Howard (PP) (Nominations)

Dianne Swistak (Alpha Eta)

Carol LaPolice (US Forum)
Sharon McArdle (Sara E. Chase)
G'Tanya Small (Christa M.)
Donna Brown-**I think she is a PP too** (Golden Gift Fund)
Diana Grady (Literacy Council)
Irene Falite (Epsilon)
Kathryn Dunlap (Alpha Theta)
Tammy Edmonds (Alpha Gamma)
Beth Clark (Alpha Gamma)